



**BOARHUNT PARISH COUNCIL - Minutes of 8<sup>th</sup> January 2020**

	<p>(vii) The Parish Council (PC) agreed to review and update Boarhunt Community Resilience Plan. <b>Cllr Pynigar agreed to lead on this process.</b> WCC Cllr Cutler said that he was happy to help provide contact information to help populate the plan.</p> <p>(viii) <b>Cllr Pearce</b> summarised arrangements for the appointment of a new Clerk and said that interviews were being held on 16<sup>th</sup> January 2020.</p>	<b>Cllr Pynigar</b>
<b>165/19</b>	<b>Planning Applications</b>	
165.1/19	<p><b>The following Planning applications were considered:</b></p> <p>(i) <b>19/02607/FUL – Goathouse Farm, Goathouse Lane, Newton, PO17 6BW -</b> Proposed erection of farm building which will adjoin and form an extension to an existing farm building. The proposal is to update farm business facilities which will continue the provision of high animal welfare conditions and further improve the productivity of the business. As part of the project, existing dairy cow buildings will be replaced. <b>The PC resolved to raise no objection but requested that disruption to Trampers Lane be kept to a minimum, and that any construction work take place during normal working hours. Additionally, the PC requested that light spillage from the site be minimised, taking into consideration the requirements of a working dairy farm, but observing that the Parish bordered a designated ‘Dark skies’ area.</b></p> <p>(ii) <b>19/02739/HOU – Journeys End, Trampers Lane, North Boarhunt, PO17 6BU –</b> Single Storey rear extension. <b>The PC resolved to raise no objection to the application but requested that any work took place during usual working hours and that Trampers Lane and the footway along its course be kept free from any obstruction prior to, during and after completion of work.</b></p>	
<b>166/19</b>	<b>Planning Decisions</b>	
166.1/19	<p><b>The following Planning Decision was noted:</b></p> <p>(i) <b>19/01452/FUL – Chestnut Cattery, Chestnut Cattery Premises, Southwick Road, North Boarhunt, PO17 6JF –</b> Retention of existing timber structure as a permanent dwelling for occupation by a worker employed at Chestnut Cattery at Chestnut Cattery Premises, Southwick Road, PO17 6JF – <b>Application granted on 19<sup>th</sup> December 2019.</b></p>	
<b>167/19</b>	<b>Other Planning Matters</b>	
167.1/19	<p>(i) <b>Village Design Statement (VDS) –</b> Cllr Eaton said that the next meeting of VDS group would be held on Tuesday 11<sup>th</sup> February at 7.30pm in Boarhunt Village Hall, PO17 6DD and that all were welcome to attend. Cllr Eaton said that an application towards the cost of producing an updated VDS was being made to WCC and that a draft questionnaire was being produced by the VDS group.</p> <p>(ii) <b>Swanmore Parish Council’s VDS statement</b> for adoption by WCC was noted.</p> <p>(iii) <b>Aquind Interconnector –</b> Briefing note No. 5 was noted.</p> <p>(iv) <b>There were no other Planning matters raised.</b></p>	<b>ALL</b>
<b>168/19</b>	<b>Planning Enforcement</b>	
168.1/19	<p>(i) <b>Open Enforcement cases - no report had been received from the Enforcement team at WCC at the time of the PC meeting, however, following a request from WCC Cllr Evans a report was provided on 16<sup>th</sup> January 2020 dated 13<sup>th</sup> January 2020. This report has been included at annex 3 to the minutes.</b></p>	<b>All</b>
<b>169/19</b>	<b>Environmental Issues</b>	
169.1/19	<p>(i) <b>Wickham Court – Sewerage.</b> Resolution of outstanding matters still awaited by external agencies and the site owner.</p>	<b>External Agencies/Site Owner</b>
<b>170/19</b>	<b>Grants</b>	
170.1/19	<p>(i) No new grant applications had been received by the PC for consideration.</p> <p>(ii) There were not any new grant applications made by the PC to approve.</p>	

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	(iii) Potential grants available from WCC and deadlines were noted.	
<b>171/19</b>	<b>Village Hall and Community Activities</b>	
171.1/19	(i) <b>Village Hall &amp; Social Club</b> – a schedule for works approved at the PC meeting held on 4 <sup>th</sup> December 2019 was being drawn up. Works were likely to be carried out during the next few months. The next meeting between the PC and the Social Club management team was scheduled for 17 <sup>th</sup> January 2020.	
<b>172/19</b>	<b>Health and Wellbeing (including Recreation Ground and Allotments)</b>	
172.1/19	(i) <b>Recreation Ground and Children’s Play Area – Zip wire placed out of action following fracture of cross beam and advice received from Play Inspector.</b> (ii) <b>Allotments</b> – Updated terms and conditions and outstanding invoices not yet issued	<b>The Clerk</b>
<b>173/19</b>	<b>Highways, Traffic Calming, Community Transport and Village Maintenance</b>	
173.1/19	(i) <b>Traffic Calming/Speed reduction signs (including Trampers Lane, Staples Cross &amp; Southwick road)</b> - meeting with HCC Highways/Road Safety team still to be arranged. (ii) <b>Footway along Southwick Road – Mud Island Nursery to Wickham Parish boundary</b> – further work still required. (iii) <b>Traffic Lights and Roadworks along Southwick Road (B2177) – burying of high-tension cables</b> – The Clerk said that he had not been informed of these works which according to signage were likely to last several weeks. (iv) <b>Village Lengthsman</b> – tasks for full-day visit on 24 <sup>th</sup> January 2020 were agreed.	<b>Parish Council</b>  <b>Clerk/WCC/ HCC/FofWC</b>
<b>174/19</b>	<b>To note Correspondence received</b>	
174.1/19	There was no correspondence to note.	
<b>175/19</b>	<b>Dates of next Meetings of the Parish Council</b>	
175.1/19	The dates of the next meetings were confirmed as: (i) <b>Wednesday, 5<sup>th</sup> February 2020 at 7.30pm</b> (ii) <b>Wednesday, 4<sup>th</sup> March 2020 at 7.30pm</b>	
<b>176/19</b>	<b>To exclude members of the Public and the Press from Confidential matters to be discussed.</b>	
176.1/19	No items were raised. The meeting closed at 8.55pm.	
	<b>CONTACT DETAILS FOR THE CLERK to Boarhunt Parish Council</b> email: <a href="mailto:boarhuntpc@gmail.com">boarhuntpc@gmail.com</a> Phone: 0755 711 8073 Parish Council Website: <a href="http://www.boarhuntparishcouncil.org">www.boarhuntparishcouncil.org</a>	

**Annexes to BPC minutes of 8<sup>th</sup> January 2020**

**1. List of Payments and Receipts**

BOARHUNT PARISH COUNCIL - 6th January 2020		
PAYMENTS MADE in December 2019		
PAYEE	DESCRIPTION	AMOUNT
B C Martin (Claymart)	Groundworks for cutting up to 20th Nov 2019	£100.00
G W WRIGHT	Net Salary, Travel & Office Allowance - Dec 2019	£468.17
Southern Electric	Rec Ground 3/9/19 to 25/11/19 Standing Charges for Electric Supply (VAT = £1.83 @5%)	£38.51
N W Adams	Quarterly Operational Play Inspection - Q3 - 3/12/19 - (VAT = £13.69)	£82.13
Unity Bank	Q3 Bank Charges 2019/20	£18.00
Dec-19	<b>TOTAL</b>	<b>£706.81</b>

Items due for payment in January 2020		
PAYEE	DESCRIPTION	AMOUNT
HMRC	Tax for Oct, Nov & Dec 2019	£113.20
IDVERDE	Dog Bins - Bere Farm Lane Site - October to December 2019 (VAT = £19.12)	£114.74
SSE Southern Electric	Street Lighting 2/4/19 to 23/12/19 including standing charges (VAT @ 5% = £27.60)	£580.04
Jan-20	<b>TOTAL</b>	<b>£807.98</b>

RECEIPTS		
No funds received during December 2019		

Total funds available as per cash book at 31st Dec 2019 £43,676.26

**less Earmarked Reserves**

Village Gates Sponsorship	£1,445.99
Rec Ground - Equipment	£5,000.00
Rec Ground - Buildings	£7,500.00
Village Design Statement	£750.00
Environment Fund	£250.00
Village Hall - Improvements & Maintenance	£5,646.85

Total Earmarked Reserves = £20,592.84

= Net Unrestricted Funds available as at 8th Jan 2020 (excluding items due for payment in January 2020) £23,083.42

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**2. BPC's Year to Date Accounts for year as at 31<sup>st</sup> December 2019**

**Page 1 of 2 of BPC's Year to date accounts as at 31st December 2019**

**BOARHUNT PARISH COUNCIL - Financial Report  
for Financial Yr to Date 31st December 2019**

FY 19/20 Annual	FY 19/20 Actual v Budget		FY 19/20 Actuals as at 31st Dec 19 (M09)	FY 19/20 Forecast 31st Mch 2020 (M12)	FY 19/20 VARIANCE Forecast v Budget
£	%		£	£	£
<b>RECEIPTS</b>					
24,150	100%	Parish Precept	24,150.00	24,150	-
24,150	100%		24,150.00	24,150	-
1,335	112%	Grants received	1,500.00	1500	165.00
165	0%	Allotment Income	0.00	165	0.00
2,250	78%	Other (e.g. VAT reclaimed, Bank interest & Sponsorship)	1,763.58	2,250	0.00
27,900	98%	<b>TOTAL RECEIPTS</b>	27,413.58	28,065	165.00

<b>PAYMENTS</b>					
3,450	88%	Net Salaries & Allowances	3,032.81	5343	1,893.00
50	0%	HMRC Deductions	113.20	186	136.00
300	70%	Clerk's Expenses	209.30	300	0.00
500	7%	Chairman's Allowance (incl Public Meeting, Traffic Calming & Cllr's Expenses)	36.00	250	-250.00
100	54%	Bank charges	54.00	72	-28.00
7,500	19%	Capital Expenditure (incl Play Equipment, etc)	1,400.00	7500	0.00
390	113%	Audit Costs	440.00	440	50.00
655	40%	Administration Costs (incl Books, Media & ICO fees)	260.00	500	-155.00
450	94%	Insurance	423.49	423	-27.00
300	105%	Subscriptions (incl Parish Online & Planning Local)	316.00	516	216.00
475	87%	Rents paid to Southwick Estate	412.50	650	175.00
1,000	350%	Grants Paid Out (incl assets bought for VH/SC)	3,503.15	3503	2,503.00
0	0%	Section 137 Payments	-	0	0.00
500	31%	Training	155.00	500	0.00
250	0%	Environment	-	250	0.00
1,000	76%	Rec. Ground (incl Equipment Repairs & Maintenance, Pest control & Play Inspections)	757.22	1500	500.00
1,000	36%	Legal, Social Club, VH Hire, etc	360.00	500	-500.00
600	131%	Utilities (incl Street Lighting & Rec Ground)	785.40	1615	1,015.00
225	89%	Allotments (incl GM & Water excels Rent)	199.42	225	0.00
2,250	47%	VAT (to be claimed/reclaimed)	1,059.26	2250	0.00
5,000	0%	Building & Equipment Reserve	-	3000	-2,000.00
500	76%	Website & IT Costs	379.99	500	0.00
1,405	81%	Grounds Maintenance (excl Allotments)	1,144.99	1405	0.00
27,900	54%	<b>TOTAL PAYMENTS</b>	15,041.73	31,428	3,528.00

Balance brought forward on 01/04/2019	31,304.41	32,194.29	889.88
<b>ADD Total Receipts</b>	27,413.58	28,065.00	651.42
	58,717.99	60,259.29	1,541.30
<b>LESS Total Payments</b>	15,041.73	31,428	16,386.27
<b>= Cash Balance as at 31st December 2019</b>	43,676.26	28,831.29	-14,844.97

<b>Funds represented by:</b>	
Current Account Balance (Unity Bank) 31.12.19	36,348.66
Current Account Balance (Lloyds Bank) 29.11.19	87.52
Savings Account (Scottish Widows) 17.04.19	6,853.88
Savings Account (Lloyds Investment) 15.05.18	499.40
<b>Less items approved but not yet applied for payment</b>	113.20
<b>= Reconciled Bank Balances</b>	43,676.26

**BOARHUNT PARISH COUNCIL - Financial Report  
for Financial Yr to Date 31st December 2019**

<u>Details of Funds held</u>	
<u>Earmarked Reserves:</u>	
Village Gates Sponsorship	1,445.99
Rec Ground - Equipment Maintenance	5,000.00
Rec Ground - Building Maintenance	7,500.00
Village Design Statement	750.00
Environment Fund	250.00
Village Hall - Improvements & Maintenance	5,646.85
Village Hall Door (Specific Grant)	-
<b>Total Earmarked Reserves</b>	<b>20,592.84</b>
<u>Unrestricted Funds:</u>	
<b>Total Unrestricted Funds</b>	<b>23,083.42</b>
<b>Total Parish Council Funds</b>	
<b>= Total Earmarked Reserves &amp; Unrestricted Funds</b>	<b>43,676.26</b>

Signed: 08/01/2020  
 Geoff Wright  
 Responsible Financial Officer to Boarhunt Parish Council

**3. Update of Planning Enforcement Cases provided by WCC on 16<sup>th</sup> January 2020**

**BOARHUNT PARISH – OPEN ENFORCEMENT CASES AS AT 13<sup>TH</sup> JANUARY 2020**

**13/00017/CARAVN The Old Piggery**

**19/00326/COU 1 Firgrove Lane**

**19/00327/COU Small piece of land to the east of the safeguarded travelling showpersons site Residential caravan site together with ancillary operational development and engineering works.**

An instruction and draft enforcement notice were sent to the Service Lead – Legal Services on 7 November 2019. Following refusal of planning permission (ref: 19/02250/FUL) for the stationing of residential caravans on 5, 6, 7A, 8, 9 & 10 The Old Piggery and the lack of an application for a lawful development certificate (ref:19/00327/COU) the instruction has been amended. After discussions today with the solicitor dealing with the case some changes are required to the instruction, the draft enforcement notice and the enforcement notice plan. These will be done this week and re-sent to Legal Services.

**16/00061/WKS**

**Bungalow**

**Alleged new dwellinghouse without planning permission.**

An enforcement notice was issued on 1 November 2019 alleging without planning permission, the erection of a dwellinghouse. Appeal submitted. The agent has requested a public inquiry.

**19/00322/COU**

**Alleged unauthorised change of use to a mixed use for agriculture and use for storing tarmac scalpings and storing and parking vehicles, boats, containers and miscellaneous items unrelated to the agricultural use of the land. Erection of wooden framed structure.**

**Land to west of Firgrove Lane**

An instruction and draft enforcement notice were sent to the Service Lead – Legal Services on 4 November 2019. Following discussions today with the solicitor dealing with the case changes will be made to the enforcement notice plan.

**19/00328/COU**

**Safeguarded travelling showpersons site**

**Firgrove Lane**

The owners have appointed an agent who is preparing an application for a lawful development certificate.

**BOARHUNT PARISH – OPEN ENFORCEMENT CASES AS AT 13<sup>TH</sup> JANUARY 2020 - CONTINUED**

**18/01691/FUL**

**7 The Old Piggery**

**Alleged breach of Condition 1 (occupancy condition) - the people occupying the mobile homes are not travellers.**

The status of the occupants will need to be checked.

**17/000222/CARAVN**

**Nene Valley**

**Alleged without planning permission, the storage of skips, scrap, metal, machinery, vehicles.**

Following discussions with the case officer, the owner is tidying up the site. An application for planning permission for the storage of skips is expected soon.

**18/00247/CARAVN**

**Land adjacent to Hipley Farm**

**Alleged without planning permission, the stationing of a residential caravan and erection of decking**

In the next few days the owner is to be informed that, if the caravan and decking are not removed, enforcement action will be taken.

**19/00050/CARAVN**

**Southwick Ranch**

**Alleged residential caravan site**

An enforcement notice has been served and an appeal has been made. The appellant has requested a Hearing and we have not yet received a start date from the Planning Inspectorate.

**19/00083/ADVERT**

**Boarhunt Garage**

**Flag advertisements**

An application for advertisement consent has been requested.