

BOARHUNT PARISH COUNCIL - Minutes of 6th November 2019

<u>Present</u>	<u>Others present</u>	<u>Apologies/Absence</u>
Cllr G. Pearce (Chair)	Clerk – Mr G. Wright	Cllr R. Crowe
Cllr S. Eaton	7 members of the Public (for part or all of the meeting).	Cllr E. Schofield
Cllr D. Pynigar		HCC Cllr P. Stallard
		WCC Cllr N. Cutler
		WCC Cllr A. Clear
		WCC Cllr T. Evans
		PCSO B. Towler
Item	Description	Action
122/19	To receive and accept apologies for absence	
122.1/19	Apologies for absence were received from Cllrs R. Crowe and E. Schofield. Apologies were also received from HCC Cllr P. Stallard and WCC Cllrs A. Clear, N. Cutler and T. Evans and from PCSO B Towler.	
123/19	To receive declarations of Disclosable Pecuniary Interests for items on the Agenda	
123.1/19	There were no declarations received.	
124/19	To receive and approve the Minutes of the Parish Council (PC) meeting held on 2nd October 2019	
124.1/19	It was RESOLVED to approve the minutes.	
125/19	To receive actions and updates from previous meetings for items not on the agenda. [All other matters were covered by items on the agenda].	
125.1/19	(i) 185/18 (v) b. Licensing of homes at the Wickham Court site – action outstanding - WCC Cllr Cutler agreed to make enquiries with WCC regarding the Licensing of homes at the site.	WCC Cllr Cutler
126/19	A resolution was received to suspend Standing Orders for no more than 15 minutes to allow members of the Public present to raise questions regarding items on the agenda.	
126.1/19	Members of the Public (MOTP) raised the following matters: (i) Problems with sewage overflowing in various locations throughout the Parish. Septic tank owners were reminded that it was their legal responsibility to comply with General Binding rules . (ii) Parking on pavements in both Trampers Lane and Southwick Road was making it difficult and dangerous for people with buggies and pushchairs and also for disabled users to use the footway safely. The PC requested that residents, visitors, tradespeople and contractors parked with care and considered others when parking their vehicles. Vehicles causing obstructions should be reported to the Police by dialling 101. (iii) Allotments – it was confirmed that the water had now been turned off for the winter months.	Septic tank owners ALL
126.2/19	Hampshire County Councillor’s (HCC) Report - HCC Cllr Stallard sent her apologies prior to the meeting. HCC Cllr Stallard’s report was distributed at the meeting and can be found on the Boarhunt Parish Council (BPC) website.	
126.3/19	Winchester City Councillors (WCC) Report – WCC Cllr’s Clear, Cutler and Evans sent apologies prior to the meeting. No report was submitted in their absence.	
126.4/19	Police Report – PCSO Towler sent his apologies prior to the meeting. PCSO Towler’s report was read to the meeting by Cllr Pearce. The report can be found on the BPC website.	
126A/19	Business of the meeting resumed.	
127/19	Finance and Council Business	
127.1/19	(i) Payments made during October 2019 were endorsed and items due for payment in November 2019 were approved.	The Clerk All

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	<p>(ii) No applications for the Vacancy of Parish Councillor had been received. The PC resolved to increase Parishioners' awareness of the vacancy and welcomed applications from enthusiastic and willing volunteers. Full details were available on the PC website or by contacting the Clerk email: boarhuntpc@gmail.com</p> <p>(iii) The PC resolved to continue with its medium-term financial plan by approving an increase to the Parish precept of five percent for financial year 2020/2021.</p> <p>(iv) The PC resolved to re-appoint 'Do the Numbers Ltd' as its Internal Auditor for Financial Year 2019/2020.</p> <p>(v) The PC agreed content of the Parish Council article for the December 2019/January 2020 'Southwick and Boarhunt Parish Magazine' and requested the Clerk to prepare and submit it to the editor of the Magazine.</p>	<p>The Clerk</p> <p>The Clerk</p> <p>The Clerk</p>
128/19	Planning Applications	
128.1/19	<p>1. The PC resolved to respond to the Planning Applications as follows:</p> <p>(i) 19/02250/FUL – [5, 6 ,7A, 8, 9 & 10] The Old Piggery, Firgrove Lane, North Boarhunt, PO17 6JF – Stationing of residential caravans (retrospective) manager's bungalow – The PC Resolved to Object to this application. Further, if the Planning Officer was minded to approve the application the PC requested it be referred to the Planning Committee of WCC (the District Planning Authority). Summary of grounds for objection: (1) Unauthorised use of site (its permitted use is as Agricultural Land); (2) Development was outside of the Settlement's envelope; (3) Landscape adjoining the site was visually impacted; (4) Infrastructure and Environmental issues – Drainage, treatment of waste, burning; (5) Rights of Way & roads – inconvenience caused to users.</p> <p>(ii) 19/02070/LDC – Well Road, Willow Cottage, Hundred Acres, Wickham, PO17 6JT – Dwelling house in breach of occupancy condition. The PC made no comment.</p> <p>(iii) 19/02136/TPO – 14, Birch Hill Cottages, Trampers Lane, North Boarhunt, PO17 6DB – Oak tree (TPO number 1478T1) ... crown lifting to maximum 5m and removal of dead wood, with maximum of 150ml ... The PC objected with reasons for doing so to the work as proposed.</p> <p>(iv) 19/02201/TPO – 1-2 Hillside Cottages, Trampers Lane, North Boarhunt, PO17 6DA – Oak (T1) Reduce crown by 3m in length. Reduce height by 3m. Prune wounds no greater than 75mm diameter [TPO/1349]. The PC raised no objection to the work proposed.</p> <p>2. There were no further Planning applications to consider.</p>	
129/19	Planning Decisions	
129.1/19	<p>The following Planning Decision was noted:</p> <p>(i) 19/01768/APN – Jacobs Creek, Firgrove Lane, North Boarhunt, PO17 6JF – Proposed agricultural building – Permitted development – 11th Sep 19.</p>	
130/19	Planning Appeals	
130.1/19	<p>The following Planning Appeal Decision was noted:</p> <p>(i) 18/02062/FUL (APP/L1765/W/19/3222006) – Land at The Yard, Trampers Lane, North Boarhunt, PO17 6BZ – The erection of two detached dwellings – Appeal Dismissed.</p>	
131/19	Other Planning Matters	
131.1/19	<p>(i) Village Design Statement (VDS) – Cllr Eaton reported that a further meeting of the group had been held on 29th October 2019 and that a Vice Chair and Treasurer had been appointed and that all in the group had agreed to help with fundraising and help identify potential sponsors. Cllr Eaton had ascertained that £500 would be available from WCC towards the cost of preparing the VDS and a further £500 would also be available from it for preparation of a Parish Plan. Additional funds were needed to employ a</p>	ALL

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	professional photographer to make best use of modern technology and produce a high-quality document. Cllr Eaton sad that the next meeting would be held on 26th November 2019.	
132/19	Planning Enforcement	
132.1/19	(i) Open Enforcement cases and other information received from Planning Enforcement was considered. Members of the WCC Enforcement team were making progress on some specific issues, however the PC agreed to continue to monitor progress and take follow up action if required. (ii) The draft updated Enforcement Document made available by the Southern Parishes Group was noted and support was given to its contents.	Parish Council
133/19	Environmental Issues	
133.1/19	(i) Wickham Court – Sewerage. Resolution awaited. (ii) Wickham Court – Collection of Green waste from site. Resolution awaited. (iii) Other Sewerage matters – Southwick Road matter being investigated.	Govt Agencies The Clerk/WCC
134/19	Grants	
134.1/19	(i) No new grant applications received by the PC for consideration. (ii) Grant application of £1,500 made by PC to HCC towards the cost of supplying and installing Defibrillator at Memorial Hall/Social Club. Bid favourably supported by HCC Cllr Stallard. The PC thanked HCC Cllr Stallard for her support. (iii) A thank you letter had been received from Citizens Advice Winchester for the PC's grant of £300 towards the running costs of its invaluable service.	
135/19	Village Hall and Community Activities	
135.1/19	(i) Village Hall & Social Club – A further meeting between the Social Club Management team and the PC had been arranged for 13th Nov 2019. The PC agreed to provide an update on matters discussed at the next PC meeting.	Parish Council
136/19	Recreation Ground and Allotments	
136.1/19	(i) Pavilion – Cllr Eaton presented detailed photographs to the meeting. The photos indicated that considerable and costly work would be required to bring the interior of the buildings to an acceptable standard. Future use of the buildings to be considered at a future meeting. Cllr Eaton was thanked for carrying out the survey. (ii) Recreation Ground and Children's Play Area – List of outstanding items being addressed. Football Goal posts now repainted; Bollards replaced and Zip Wire re-tensioned. Quotes still to be obtained for replacement/repair of other (larger) items and also to consider further utilisation of site. (iii) Allotments – Updated terms and conditions and outstanding invoices to be issued shortly. (iv) Hampshire Playing Fields Association (HPFA) - AGM on 13 th Nov 2019 and Draft resolution to dissolve it were noted. No member of PC was available to attend the meeting.	Parish Council Parish Council/The Clerk The Clerk
137/19	Highways, Traffic Calming, Community Transport and Village Maintenance	
137.1/19	(i) Traffic Calming/Speed reduction signs (including Trampers Lane, Staples Cross & Southwick road) - meeting with HCC Highways/Road Safety team still to be arranged. Cllr Schofield was not present at the meeting so an update on Schools designs for posters/signs was deferred. (ii) Footway along Southwick Road – Mud Island Nursery to Wickham Parish boundary – further work still required. (iii) The Clerk said that he would be attending the Uplands Scheme Lengthsman meeting at Itchen Abbas on 20 th November 2019.	Clerk/Cllr S'field/HCC Clerk/WCC/HCC The Clerk
138/19	To note Correspondence received	

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138.1/19	<p>The following correspondence was noted:</p> <p>From HCC:</p> <p>(i) Non-EU Residents to Register with the EU Settlement Scheme.</p> <p>(ii) Hampshire 2050 Commission of Inquiry – invitation to briefing & workshop at Winchester from 1815 to 2000 on Thursday 9th January 2020 – PC attendance to be decided at Dec 2019 meeting (RSVP by 20th Dec 2019).</p> <p>From WCC:</p> <p>(iii) Parish Connect for November 2019.</p> <p>(iv) Safety Partnership - Strategic Assessment Summary – Plan on a Page</p> <p>(iv) Sport & Leisure Park Project Update</p> <p>(v) Cllr Eaton agreed to represent the PC at the Local Councils’ conference on Tuesday 19th November 2019.</p> <p>From HALC:</p> <p>(vi) HALC Newsletter – October 2019.</p> <p>(vii) HALC AGM – 9th Nov 2019 – Apologies to be sent as no member of PC available to attend.</p> <p>From Zurich:</p> <p>(viii) News and Views – Winter edition.</p> <p>From CPRE:</p> <p>(ix) Hampshire Membership Appeal, Goals & useful advice.</p> <p>From Southampton International Airport Limited:</p> <p>(x) Publicity regarding proposal to extend Airport runway – Cllr Pynigar said that he had attended one of the briefing sessions. He reported that proposals included increasing passenger numbers from 1.2M per annum (pa) to an estimated 4M to 5M pa; planes using the airport were likely to be of a greater capacity; car parks and the number of commercial/industrial units were also likely to increase. Formal public discussion to follow at a later date.</p>	<p>Parish Council</p> <p>The Clerk</p>
139/19	<p>Date of next Meetings of the Parish Council</p>	
139.1/19	<p>The dates of the next meetings were confirmed as:</p> <p>(i) Wednesday, 4th December 2019 at 7.30pm</p> <p>(ii) Wednesday, 8th January 2020 at 7.30pm</p>	
140/19	<p>To exclude members of the Public and the Press from Confidential matters to be discussed.</p>	
140.1/19	<p>The Clerk gave notice of his intention to leave the PC at the end of February 2020. The PC Resolved to increase the Clerk’s hours from 6 to 10 per week from 1st October 2019 to 28th February 2020 on a temporary basis and to review the PC’s requirements for a new Clerk, including pay, terms and conditions and hours needed to carry out the function. It was Resolved to discuss the Clerk’s replacement at a subsequent meeting of the PC.</p> <p>The meeting closed at 9.10pm.</p>	<p>Parish Council</p>
	<p>CONTACT DETAILS FOR THE CLERK to Boarhunt Parish Council email: boarhuntpc@gmail.com Phone: 0755 711 8073 Parish Council Website: www.boarhuntparishcouncil.org</p>	

Annex to BPC minutes of 6th November 2019

List of Payments and Receipts

BOARHUNT PARISH COUNCIL - 6th November 2019		
PAYMENTS MADE/DUE FOR PAYMENT in October 2019		
PAID TO	DESCRIPTION	AMOUNT
ICO	Annual Fees	£35.00
North Boarhunt Social Club	Hall Hire Fees for 2019/2020	£360.00
WCC	Dog Bin emptying Jul-Sep 2019	£35.00
N W ADAMS	Invoice 1976 - Play Area Operational Inspection for quarter ended 30th Sep 2019 (VAT = £13.69)	£82.13
Castle Water	Allotments - Water - Standing charge 1/8/19 to 31/1/20 & Water 27/4/18 to 30/10/18	£52.29
CLAYMART (B C MARTIN)	Grounds Maintenance for September 2019	£135.00
CLAYMART (B C MARTIN)	Additional Work Sep 2019 - Strip down, rust proofing & Painting of Goal posts incl materials and mending nets & new timber for Play area gate	£190.80
Andrew Deptford	CS Powerheart G5 (Fully automatic) Defibrillator, S/S Heated 1000 Outdoor Cabinet with alarm & Prep/Rescue Kit	£1,680.00
Citizens Advice Winchester District	Grant for Financial Year 2019/20	£300.00
Schofield Groundworks Ltd	To replace broken and missing bollards at Recreation Ground	£227.94
G W WRIGHT	Net Salary, Travel & Allowance - Oct 2019 (10 Hrs per week from 1/10/19)	£483.82
HMRC	Tax on Salary for Oct 2019	£37.20
October 2019	TOTAL PAYMENTS	£3,619.18

Items notified as being due for payment in November 2019		
PAYEE	DESCRIPTION	AMOUNT
Castle Water	Recreation Ground Water supplied 27/04/18 to 30/10/18 (£123.89) and standing charges 01/08/19 to 30/09/19 (£47.08)	£170.97
Nov-19	TOTAL	£170.97

RECEIPTS - FUNDS RECEIVED DURING October 2019		
RECEIVED FROM	DESCRIPTION	AMOUNT
None	None	0.00
Oct-19	TOTAL RECEIPTS	£0.00
Total available funds as per cash book at 31st October 2019		£43,413.23

less Earmarked Reserves

Village Gates Sponsorship	£1,445.99	
Rec Ground - Equipment	£5,000.00	
Rec Ground - Buildings	£7,500.00	
Village Design Statement	£750.00	
Environment Fund	£250.00	
Village Hall - Improvements & Maintenance	£5,646.85	
Total Earmarked Reserves =		£20,592.84
= Net Unrestricted Funds available as at 6th November 2019. (EXCLUDING PAYMENTS DUE IN November 2019).		£22,820.39