

BOARHUNT PARISH COUNCIL - Minutes of 5th February 2020

<u>Present</u>	<u>Others present</u>	<u>Apologies/Absence</u>
Cllr G. Pearce (Chair)	Retiring Clerk – Geoff Wright	Cllr D. Pynigar
Cllr S. Eaton	New Clerk – Yvonne Wheadon	HCC Cllr P. Stallard
Cllr R. Crowe	WCC Cllr T. Evans (left at 8pm)	WCC Cllr A. Clear
Cllr E. Schofield	3 Members of the Public (present for part or all of the meeting)	WCC Cllr N. Cutler
		PCSO B. Towler

Item	Description	Action
177/19	To receive and accept apologies for absence	
177.1/19	Apologies for absence were received from Cllr Pynigar, HCC Cllr Stallard, WCC Cllrs Clear and Cutler and, PCSO Towler.	
178/19	To receive declarations of Disclosable Pecuniary Interests for items on the Agenda	
178.1/19	There were no declarations received.	
179/19	To receive and approve the Minutes of the Parish Council (PC) meeting held on 8th January 2019.	
179.1/19	It was RESOLVED to approve the minutes.	
180/19	To receive actions and updates from previous meetings for items not on the agenda.	
180.1/19	(i) None.	
181/19	A resolution was received to suspend Standing Orders for no more than 15 minutes to allow members of the Public present to raise questions regarding items on the agenda.	
181.1/19	Members of the Public (MOTP) raised concerns regarding the following: (i) The continued lack of robust and effective Planning Enforcement action being taken with regard to unauthorised developments within the Parish. MOTP said that this was most evident at the Strawberry Barn site in Southwick Road and also at the Firgrove Lane site in Southwick Road. MOTP urged Winchester City Council to take note of their continued frustration.	WCC Enforcement Team
181.2/19	Hampshire County Councillor's (HCC) Report - HCC Cllr Stallard sent her apologies prior to the meeting. No report was received.	
181.3/19	Winchester City Councillors (WCC) Report – WCC Cllr Evans reported on the following matters: (i) Enforcement and Planning matters – WCC Cllr Evans said that the Firgrove Lane site had been designated a difficult site for Enforcement purposes. WCC Cllr Evans stated that apart from the 4 legally designated Gypsy and Traveller Pitches and the 2 dwellings (numbers 6A and 7, The Old Piggery) that had been granted Lawful Development Certificates and the site specifically authorised for Travelling Showpeople that all other structures were unauthorised. WCC Cllr Evans said that Enforcement would serve notices on all persons who were not either bona fide Travelling Show people or bona fide Gypsy and Travellers respectively. (ii) Sewage Issues – WCC Cllr Evans said that WCC's Public Protection Officer would be investigating sewerage issues in the Parish. WCC Cllr Evans left the meeting at 8pm.	
181.4/19	Police Report – PCSO Towler submitted his report prior to the meeting and this was circulated at the meeting. <i>Details can be found at Annex 1 to this report.</i>	
	Business of the meeting resumed.	
182/19	Finance and Council Business	
182.1/19	(i) The appointment of Yvonne Wheadon as the new Parish Clerk (Proper Officer and Responsible Financial Officer) to Boarhunt Parish Council was endorsed by the PC. Yvonne will assume office from 1 st March 2020 following Geoff Wright's departure on 29 th February 2020. (ii) The PC Resolved to appoint Yvonne Wheadon as administrator of the PC's bank accounts and as a signatory for the Unity Trust Bank account.	

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	<p>(iii) Payments made during January 2020 were endorsed. There were no items identified for payment in February 2020 at the time of the meeting. <i>Details can be found at Annex 2 to this report.</i></p> <p>(iv) No applications for the Vacancy of Parish Councillor had been received. The Vacancy remains unfilled; applications are most welcome. Full details of the vacancy and how to apply can be found on the PC's website or by contacting the Clerk via email: boarhuntpc@gmail.com</p> <p>(v) It was Resolved to defer the update on Boarhunt's Community Resilience Plan until Cllr Pynigar was present at the meeting.</p> <p>(vi) The draft minutes of Southern Parishes Group meeting held on 3rd February 2020 were noted.</p>	<p>Item deferred to 4th March.</p>
<p>183/19</p>	<p>Planning Applications</p>	
<p>183.1/19</p>	<p>The following Planning applications were considered:</p> <p>(i) 19/02774/HOU- Strawberry Barn, Southwick Road, North Boarhunt, PO17 6JF – Erection of a single storey timber granny annexe for ancillary use to the main building – The PC objected to this application for several material planning reasons. The PC requested that if the Planning Officer was minded to approve the application, then it be referred to WCC's Planning Committee for decision. The PC's full response can be found on WCC's Planning portal.</p> <p>(ii) 19/02775/LDP – Strawberry Barn, Southwick Road, North Boarhunt, PO17 6JF – Siting of Mobile Home – The PC commented on this Lawful Development – Proposed (LDP) application as follows: <i>'The PC discussed the application at its full meeting held on 5th February 2020. Neither the applicant or his representative was present at the meeting. The PC consider that the proposed structure to be sited as ancillary accommodation as a 'Mobile' Home (as detailed in Planning Statement Document ref:405/OWIHUS of November 2019) is in fact a permanent dwelling. Although the document explains at some length that the dwelling could be moved, in practicality this could never be the case, when one considers the location. The only conclusion that can be drawn is that the proposed structure is a permanent dwelling and should be submitted to the rigours of the formal planning process'</i></p> <p>(iii) 20/00150/LDP – Ashlands Farm, The Bungalow, Staple Cross Lane, Southwick, PO17 6BJ - Proposed replacement garage building – The PC raised no objection to this application.</p>	
<p>184/19</p>	<p>Planning Decisions</p>	
<p>184.1/19</p>	<p>The following Planning Decision was noted:</p> <p>(i) 19/02250/FUL – The Old Piggery, Firgrove Lane, North Boarhunt, PO17 6JF – Siting of residential caravans (retrospective) – Permission Refused on 19th December 2019.</p> <p>(ii) 19/02607/FUL – Goathouse Farm, Goathouse Lane, Newton, PO17 6BW - Proposed erection of farm building which will adjoin and form an extension to an existing farm building. The proposal is to update farm business facilities which will continue the provision of high animal welfare conditions and further improve the productivity of the business. As part of the project, existing dairy cow buildings will be replaced – Permission Granted on 20th January 2020.</p> <p>(iii) 19/01755/HOU – Russets, Bere Farm Lane, North Boarhunt, PO17 6JJ – Extensions and alterations including loft conversion with front and rear dormers, single storey rear extension, single storey side extension and porch – Permission Refused on 28th January 2020.</p> <p>(iv) 19/02739/HOU – Journeys End, Trampers Lane, North Boarhunt, PO17 6BU – Single Storey rear extension – Permission Granted on 3rd February 2020.</p>	

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185/19	Other Planning Matters	
185.1/19	<p>(i) Village Design Statement (VDS) – Cllr Eaton said that the next meeting of VDS group would be held on Tuesday 11th February at 7.30pm in Boarhunt Village Hall, PO17 6DD and that all were welcome to attend. Cllr Eaton said that a grant application of £500 towards the cost of producing an updated VDS had been made to WCC and a response was awaited. Cllr Eaton said that WCC had allocated a representative from the Planning Department to provide advice on the VDS.</p> <p>(ii) Fareham Borough Council – Regulation 18 Local Plan Consultation – Noted.</p> <p>(iii) There were no other Planning matters raised.</p>	
186/19	Planning Enforcement	
186.1/19	<p>(i) Open Enforcement cases – a further update had been received from the Head of Enforcement at WCC on 5th February 2020, as follows: <i>'On Monday evening [3rd February 2020] officers met ward councillors to discuss a number of problem sites, including the residential caravan sites at Firgrove Lane. Councillor Cutler attended the meeting. Draft enforcement notices have been prepared and enforcement notice plans should be ready by the end of this week for the area outside of the safeguarded travelling persons land. If by 12 February 2020 the landowners' agent has not submitted an application for a Lawful Development Certificate (existing use as a residential caravan site) for the safeguarded travelling showpersons land further enforcement notices will be drafted'.</i> The PC requested that they continued to be kept updated on progress with this matter.</p> <p>The PC also requested that an invitation be issued to the Head of Enforcement and his superior to ask them to meet with members of the PC so that their serious concerns regarding this and other Enforcement issues in the Parish were discussed.</p>	<p>All</p> <p>The Clerk</p>
187/19	Environmental Issues	
187.1/19	<p>(i) Wickham Court – Sewerage. Cllr Pearce said that the Environment Agency had approved the issue of a permit for sewage; he said that the site's licence could be at risk if this matter was not addressed quickly.</p>	Site Owner of Wickham Court
188/19	Grants	
188.1/19	<p>(i) No new grant applications had been received by the PC for consideration.</p> <p>(ii) The Clerk said that he had asked WCC to release the balance of Open Spaces funds (£127.04) held by them on behalf of BPC for Play/Sports equipment. Funds were expected shortly.</p> <p>(iii) Potential grants available were noted.</p>	
189/19	Village Hall and Community Activities	
189.1/19	<p>(i) Village Hall & Social Club – Progress continued on works and expenditure previously agreed. Cllr Schofield said that Flooring samples (for the toilets in the Social Club) were available for inspection in the Social Club bar. Cllr Schofield said that once a choice of covering had been agreed a quote would be obtained.</p>	Cllr Schofield
190/19	Health and Wellbeing (including Recreation Ground and Allotments)	
190.1/19	<p>(i) Recreation Ground and Children's Play Area –</p> <p>(a) Zip wire - still out of action for Safety reasons. A response from the company that provided and installed the equipment was awaited.</p> <p>(b) The Clerk said that a Volunteer was required to carry out regular routine inspections of the Play equipment and Recreation Ground. Cllr Crowe agreed to contact a local resident to see if he would be willing to carry the task.</p> <p>(c) Cllr Pearce produced a letter from Children of Residents of the Parish requesting provision of a Skateboard resource. The PC noted this request.</p> <p>(d) Cllr Crowe said that he had also received a request from Children of Residents of the Parish requesting provision of a BMX track. The PC noted</p>	<p>The Clerk</p> <p>Cllr Crowe</p> <p>All</p> <p>All</p>

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	<p>this request.</p> <p>(e) The Clerk said that the rope to Flag Pole had broken and needed to be replaced. The PC approved expenditure for the rope's replacement. Cllr Schofield agreed to arrange the fitting of the new rope.</p> <p>(ii) Allotments – Updated terms and conditions and outstanding invoices still to be issued.</p> <p>(iii) HCC's consultation on Public Libraries – The PC resolved to respond by requesting all Libraries be kept open but with reduced hours.</p>	
191/19	Highways, Traffic Calming, Community Transport and Village Maintenance	
191.1/19	<p>(i) Traffic Calming/Speed reduction signs (including Trampers Lane, Staples Cross & Southwick road) - meeting with HCC Highways/Road Safety team still to be arranged.</p> <p>(ii) Footway along Southwick Road – Mud Island Nursery to Wickham Parish boundary – further work still required.</p> <p>(iii) Wickham Common – Cllr Schofield said that the Friends of Wickham Common were making progress on clearing the site and that the Pond had now been cleared. He said that in order to provide funds people joining clearing up days were asked to contribute £1.</p> <p>(iv) Keep Boarhunt Parish Clean – The PC approved Sunday 5th April 2020 as the date for this event and asked the Clerk to make arrangements for Hi Viz Vests, Litter Pickers, etc. Everyone wanting to help make an impact on litter in the Parish was asked to meet in the Village Hall Car Park at 10 a.m. on this date – dressed appropriate for the weather!</p>	<p>Parish Council</p> <p>All</p> <p>The Clerk/ALL</p>
192/19	To note Correspondence received	
192.1/19	<p>The following correspondence was noted:</p> <p>(i) From HCC</p> <p>(a) Feedback from Hampshire 2050 – Parish Council workshop held on 9th January 2020.</p> <p>(ii) From WCC</p> <p>(a) SHLAA – Call for sites (Closes at Noon on 2nd March 2020).</p> <p>(iii) From Hampshire Association of Local Councils (HALC)</p> <p>(a) Notification of Rural Community Energy Fund Workshop being held at Lyndhurst on 13th February 2020.</p> <p>(b) Notification of HALC Annual Conference being held at Chilworth on 18th March 2020.</p> <p>(iv) From Zurich Municipal</p> <p>(a) Publication of News & Views Round up for January 2020.</p> <p>(v) From Friends of Wickham Common</p> <p>(a) Update from meeting held on 18th January 2020.</p> <p>(vi) From the owners of The Hollow, North Boarhunt</p> <p>(a) Notification of alleged land encroachment by the Owners of Wickham Court site.</p>	
193/19	Dates of next Meetings of the Parish Council	
193.1/19	<p>The dates of the next meetings were confirmed as:</p> <p>(i) Wednesday, 4th March 2020 at 7.30pm</p> <p>(ii) Wednesday, 1st April 2020 at 7.30pm</p>	
194/19	To exclude members of the Public and the Press from Confidential matters to be discussed.	
194.1/19	No items were raised.	
	The meeting closed at 9.15pm.	
	<p>CONTACT DETAILS FOR THE CLERK to Boarhunt Parish Council</p> <p>email: boarhuntpc@gmail.com</p> <p>Parish Council Website: www.boarhuntparishcouncil.org</p>	

Annexes to BPC minutes of 5th February 2020

1. Police report for February 2020



Police Incident Reports

January 2020 – February 2020

03/01/20 **Theft. Southwick Road.** Both doors and the interior to a parked vintage truck have been stolen. A tractor battery has also been stolen.

02/02/20 **Theft. Trampers Lane.** Unknown suspect/s have stolen a wheelbarrow and blacksmith's anvil from the garden.

Compiled by PCSO 14916 Towler, 05/02/20.

2. List of Payments and Receipts

BOARHUNT PARISH COUNCIL - 5th February 2020		
PAYMENTS MADE in January 2020		
PAYEE	DESCRIPTION	AMOUNT
HMRC	Tax for Oct, Nov & Dec 2019	£113.20
IDVERDE	Dog Bins - Bere Farm Lane Site - October to December 2019 (VAT = £19.12)	£114.74
SSE Southern Electric	Street Lighting 2/4/19 to 23/12/19 including standing charges (VAT @ 5% = £27.60)	£580.04
WCC	Dog Bins - Rec Ground Oct, Nov & Dec 2019	£35.00
Schofield Groundworks Ltd	Invoice No. 11165 - VH/Social Club lining works for Car Park and surrounds (VAT = £177.00)	£1,062.00
G W WRIGHT	Net Salary, Padlock, chain & hazard tape, Travel & Allowance - Jan 2020	£510.41
Daniel Gobart, Gas & Plumbing	Invoice 66 - Stage payment for Plumbing, Painting, Windows & External door works at VH/Social Club	£2,137.93
Jan-20	TOTAL	£4,553.32
Items due for Payment but not paid as at 31st Jan 2020		
HMRC	Tax on Salary for Jan 2020	£38.00
RECEIPTS		
Funds received during January 2020		NIL
Total funds available as per cash book at 31st Jan 2020 =		£39,198.14

Less: Earmarked Reserves

Village Gates Sponsorship	£1,445.99
Rec Ground - Equipment	£5,000.00
Rec Ground - Buildings	£7,500.00
Village Design Statement	£750.00
Environment Fund	£250.00
Village Hall - Improvements & Maintenance	£2,623.92

Total Earmarked Reserves = £17,569.91

Net Unrestricted Funds available as at 1st Feb 2020 = £21,628.23