

BOARHUNT PARISH COUNCIL - Minutes of 4th December 2019

| <u>Present</u> | <u>Others present</u> | <u>Apologies/Absence</u> |
|------------------------|---|--------------------------|
| Cllr G. Pearce (Chair) | Clerk – Mr G. Wright | Cllr D. Pynigar |
| Cllr S. Eaton | HCC Cllr P. Stallard (left at 8.15pm) | WCC Cllr N. Cutler |
| Cllr R. Crowe | WCC Cllr A. Clear (left at 8.15pm) | WCC Cllr T. Evans |
| Cllr E. Schofield | | PCSO B. Towler |
| Item | Description | Action |
| 141/19 | To receive and accept apologies for absence | |
| 141.1/19 | Apologies for absence were received from Cllr D. Pynigar, WCC Cllrs N. Cutler and T. Evans. | |
| 142/19 | To receive declarations of Disclosable Pecuniary Interests for items on the Agenda | |
| 142.1/19 | There were no declarations received. | |
| 143/19 | To receive and approve the Minutes of the Parish Council (PC) meeting held on 6th November 2019 | |
| 143.1/19 | It was RESOLVED to approve the minutes. | |
| 144/19 | To receive actions and updates from previous meetings for items not on the agenda. [All other matters were covered by items on the agenda]. | |
| 144.1/19 | (i) 185/18 (v) b. Licensing of homes at the Wickham Court site – action outstanding - WCC Cllr Cutler agreed to make enquiries with WCC regarding the Licensing of homes at the site – continued to next PC meeting. | WCC Cllr Cutler |
| 145/19 | A resolution was received to suspend Standing Orders for no more than 15 minutes to allow members of the Public present to raise questions regarding items on the agenda. | |
| 145.1/19 | There were no members of the Public present. | |
| 145.2/19 | Hampshire County Councillor’s (HCC) Report - HCC Cllr Stallard’s report was circulated at the meeting and can be found on the PC’s website. HCC Cllr Stallard gave an enlightening verbal report to the meeting which summarised the activities and responsibilities of the Multi Agency Safeguarding Hub (MASH). MASH is run by HCC and provides support to Hampshire and Portsmouth CC and provides out of hours cover to Southampton CC. | |
| 145.3/19 | Winchester City Councillors (WCC) Report – WCC Cllr Clear provided an update to Enforcement Cases in the Parish regarding Southwick Ranch and Firgrove Lane which were ongoing. | |
| 145.4/19 | Police Report – No report or apologies received from the Police. | |
| | Business of the meeting resumed. | |
| 146/19 | Finance and Council Business | |
| 146.1/19 | (i) Payments made during November 2019 were endorsed and items due for payment in December 2019 were approved. | The Clerk |
| | (ii) No applications for the Vacancy of Parish Councillor had been received. The Vacancy remains unfilled. Full details of the vacancy can be found on the PC website or can be forwarded by contacting the Clerk email: boarhuntpc@gmail.com | All |
| | (iii) The PC resolved to approve a Precept £25,360 for Financial Year 2020/2021. | |
| | (iv) The PC resolved to approve a of £29,110 for Financial Year 2020/2021 which commences in April 2020. Further information can be found on the PC’s website. | |
| | (v) The PC received a report from Cllr Eaton who attended WCC’s briefing to Local Councils on 19 th November 2019 on behalf of the PC. Cllr Eaton expressed her concern regarding the attitude and lack of empathy by some of WCC’s Senior Officers towards Parish Council representatives attending this briefing. | All |
| | (vi) The PC resolved to endorse the Uplands Lengthsman Scheme contract renewal for the period 1 st April 2019 to 31 st March 2020. | |

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| | (vii) The consultation ‘Strengthening police powers to tackle unauthorised encampments’ was considered and a response agreed. (viii) The PC resolved to support a request from ‘Power for People’ to support the Local Electricity Bill petition. | |
| 147/19 | Planning Applications | |
| 147.1/19 | There were no Planning applications to consider. | |
| 148/19 | Planning Decisions | |
| 148.1/19 | The following Planning Decisions were noted: (i) 19/01841/FUL – The Withy Beds, Firgrove Lane, North Boarhunt, PO17 6JF – Retention and completion of site manager’s bungalow – Permission Refused. (iii) 19/02070/LDC – Well Road, Willow Cottage, Hundred Acres, Wickham, PO17 6JT – Dwelling house in breach of occupancy condition – Lawful Development Certificate granted – 27th November 2019. (iv) 19/02136/TPO – 14, Birch Hill Cottages, Trampers Lane, North Boarhunt, PO17 6DB – Oak tree (TPO number 1478T1) ... crown lifting to a maximum 5m, and removal of dead wood, with maximum of 150ml ... Permission Granted for works as amended – 27th November 2019. (v) 19/02201/TPO – 1-2 Hillside Cottages, Trampers Lane, North Boarhunt, PO17 6DA – Oak (T1) Reduce crown by 3m in length. Reduce height by 3m. Prune wounds no greater than 75mm diameter [TPO/1349] – Permission Granted – 22nd November 2019. | |
| 149/19 | Other Planning Matters | |
| 149.1/19 | (i) Village Design Statement (VDS) – Cllr Eaton provided an update on the VDS meeting which was held in November 2019, which was unfortunately only attended by 5 people. Cllr Eaton confirmed that the Ampfield PC template (also a linear village) would be adapted for use for the survey that would be distributed during March 2020. Cllr Eaton confirmed that households returning the survey would be entered into a draw as an incentive. The next meeting of VDS group would be held on Tuesday 11th February at 7.30pm in Boarhunt Village Hall, PO17 6DD and that all were welcome to attend. (ii) Aquind Interconnector – Briefing note No. 4 was noted. | ALL |
| 150/19 | Planning Enforcement | |
| 150.1/19 | (i) Open Enforcement cases - please refer to the WCC Councillor’s report – no report had been received from the Enforcement team at WCC. | All |
| 151/19 | Environmental Issues | |
| 151.1/19 | (i) Wickham Court – Sewerage. Resolution still awaited. (ii) Wickham Court – Collection of Green waste from site. Resolution awaited. (iii) Other Sewerage matters – PC to write to Southern Water with copy to Environment Agency. | Govt Agencies The Clerk/WCC The Clerk |
| 152/19 | Grants | |
| 152.1/19 | (i) No new grant applications had been received by the PC for consideration. (ii) There were not any new grant applications made by the PC to approve. | |
| 153/19 | Village Hall and Community Activities | |
| 153.1/19 | (i) Village Hall & Social Club – Following consideration of quotes received, the PC resolved to approve expenditure on works and materials as follows: a. Fitting & Commissioning of Defibrillator - £259.63 plus VAT – assuming there is a power supply within 5 metres of installation point. b. Painting – including preparation & two coats of paint – All Toilets & External Walls - £3,928 plus VAT c. Windows of Side Porch (2 windows) & Hall Door to include carting away all waste materials - £1,410 plus VAT | |

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| | <p>d. Male & Female Toilets – upgrade as agreed - £3,480 plus VAT. e. Car Park and outside area of Social Club/VH – ‘White lining - £885 plus VAT.</p> | |
| 154/19 | Health and Wellbeing (including Recreation Ground and Allotments) | |
| 154.1/19 | <p>(i) Recreation Ground and Children’s Play Area – List of outstanding items still being addressed. Quotes still being obtained for replacement/repair of other (larger) items. (ii) Allotments – Updated terms and conditions and outstanding invoices to be issued shortly.</p> | The Clerk |
| 155/19 | Highways, Traffic Calming, Community Transport and Village Maintenance | |
| 155.1/19 | <p>(i) Traffic Calming/Speed reduction signs (including Trampers Lane, Staples Cross & Southwick road) - meeting with HCC Highways/Road Safety team still to be arranged. (ii) Footway along Southwick Road – Mud Island Nursery to Wickham Parish boundary – further work still required.</p> | <p>Parish Council Clerk/WCC/HCC</p> |
| 156/19 | To note Correspondence received | |
| 156.1/19 | <p>The following correspondence was noted: From HCC: (i) Hampshire 2050 Commission of Inquiry – agreed to send apologies. 2019. From WCC: (ii) Parish Connect for Dec 2019 – noted. From Zurich: (iii) News & Views & Nov 2019 update – noted. From CPRE: (iv) Winter edition of Countryside Voice & CPRE Membership badge issued to Cllr Eaton. From Keep Britain Tidy (v) Dates for ‘Great British Springclean’ – 20th March 2020 to 13th April 2020 – noted.</p> | The Clerk |
| 157/19 | Date of next Meetings of the Parish Council | |
| 157.1/19 | <p>The dates of the next meetings were confirmed as: (i) Wednesday, 8th January 2020 at 7.30pm (ii) Wednesday, 5th February 2020 at 7.30pm</p> | |
| 158/19 | To exclude members of the Public and the Press from Confidential matters to be discussed. | |
| 158.1/19 | <p>The PC agreed the timetable for recruiting a Replacement Clerk. The meeting closed at 8.57pm.</p> | |
| | <p>CONTACT DETAILS FOR THE CLERK to Boarhunt Parish Council email: boarhuntpc@gmail.com Phone: 0755 711 8073 Parish Council Website: www.boarhuntparishcouncil.org</p> | |

Annex to BPC minutes of 4th December 2019

List of Payments and Receipts

| BOARHUNT PARISH COUNCIL - 4th December 2019 | | |
|---|---|----------------|
| PAYMENTS MADE in November 2019 | | |
| PAID TO | DESCRIPTION | AMOUNT |
| Castle Water | Recreation Ground Water supplied 27/04/18 to 30/10/18 (£123.89) and standing charges 01/08/19 to 30/09/19 (£47.08) | £170.97 |
| CLAYMART (B C MARTIN) | Grounds Maintenance for October 2019 | £135.00 |
| G W WRIGHT | Net Salary, Travel & Allowance - November 2019 (includes 3 x Padlock keys for Rec [£13.25] & Norton Anti Virus Software [£29.99]) | £541.11 |
| November 2019 | TOTAL PAYMENTS | £847.08 |

| Items due for Payment but not paid as at 30th Nov 2019 | | |
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| HMRC | Tax on Salary for Oct 2019 | £37.20 |
| HMRC | Tax on Salary for Nov 2019 | £38.00 |
| as at 30/11/19 | Total due but not paid | £75.20 |

| Items due for payment in December 2019 | | |
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| PAYEE | DESCRIPTION | AMOUNT |
| SSE Southern Electric | Pavilion Energy (£1.05), Standing Charges (£35.63) and VAT @5% (£1.83) for 3/9/19 to 25/11/19 inclusive | £38.51 |
| Dec-19 | TOTAL | £38.51 |

| RECEIPTS - FUNDS RECEIVED DURING November 2019 | | |
|--|---|-------------------|
| RECEIVED FROM | DESCRIPTION | AMOUNT |
| HCC | HCC Cllr Stallard Grant for Defibrillator & Cabinet | 1,500.00 |
| HMRC | VAT Reclaim for period 1/9/19 to 31/10/19 | 392.86 |
| Nov-19 | TOTAL RECEIPTS | £1,892.86 |
| Total available funds as per cash book at 30th Nov 2019 | | £44,421.01 |

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| less Earmarked Reserves | | |
| Village Gates Sponsorship | £1,445.99 | |
| Rec Ground - Equipment | £5,000.00 | |
| Rec Ground - Buildings | £7,500.00 | |
| Village Design Statement | £750.00 | |
| Environment Fund | £250.00 | |
| Village Hall - Improvements & Maintenance | £5,646.85 | |
| Total Earmarked Reserves = | | £20,592.84 |
| = Net Unrestricted Funds available as at 4th December 2019. (EXCLUDING PAYMENTS DUE IN December 2019). | | £23,828.17 |